



500 Alakawa St #214, Honolulu, HI 96817 \* Ph (808) 485-0855 \* Fax (808) 485-0987

### SUREPAY APPLICATION FOR AUTOMATIC PAYMENT (ACH)

Thank you for inquiring about our SUREPAY Automatic Payment Service. This is a convenient method of payment that automatically deducts payment from your designated bank account to pay your monthly association fees. Depending on your association's grace period, transactions are normally initialized on a set day every month, which is the last day of your grace period (10th, 15th, or 20th). Should this day fall on a weekend or bank holiday, your transaction will be moved to the next business day without penalty. Your receipt of this transaction is posted to your bank statement. The full convenience you get from signing up includes:

- Automatic Monthly Payments (Ease of knowing your payment is taken care of)
- Automatic Renewal (No new application necessary unless you change your bank account)
- Automatic Updates Annually (For changes in the amount of your monthly fees)
- No bank fees charged to your bank account for using this service

If you are interested in signing up for this service, please complete the form below and return this application to our office via fax (808) 485-0987 or mail to our address listed above within (10) business days prior to the next scheduled surepay payment period. For internet security reasons, please do not email your completed application which may contain sensitive information. You will receive a confirmation call or email when your application is received along with information on the scheduled date of deduction.

#### Important Disclosures

Cancellations may be submitted in writing or by calling our office at least (5) business days before your next scheduled deduction period. Please call our accounting department at (808) 485-0855.

Payments returned for non-sufficient funds or rejected will be assessed a \$30.00 fee and appropriate late fee. If payment is returned for three (3) consecutive periods during the year, your surepay account will be terminated and you will be notified by telephone or in writing.

**Addendum:** We also reserve the right to cancel your account if you have other outstanding or newly assessed fees that remain unpaid for more than 90 days. These charges include but are not limited to House Rule Violation Fines, Legal Fees, and/or Association Reimbursable Charges: such as Building Repairs resulting from property damage (plumbing water leak, fire, etc.) caused by your unit to other units or common areas of the association. This surepay service only pays the current monthly association fees and does not pay other charges that might be assessed such as fines or reimbursable charges. Therefore you are responsible for paying these charges when assessed. This addendum affects both current and new surepay applicants effective 08/01/2008.

<b>SUREPAY APPLICATION FOR AUTOMATIC PAYMENT (ACH).</b>			
OWNER'S NAME:		HOME PHONE #	
MAILING ADDRESS:		WORK PHONE #	
CITY:	STATE	ZIP CODE	
ASSOCIATION NAME:		UNIT NUMBER	
I authorize EQUITY PROPERTIES, INC. as Agent for my association to initiate deductions from my designated financial institution named below to pay for my monthly association fees. I also agree to the terms listed above.			
YOUR FINANCIAL INSTITUTION			
ACCOUNT TYPE: <input checked="" type="checkbox"/> box	<input type="checkbox"/> Checking	<input type="checkbox"/> (*Attach a voided check)	<input type="checkbox"/> Savings Savings Acct#:
SIGNATURE:		DATE:	
Please mail your completed <u>signed application</u> along with <input checked="" type="checkbox"/> attached voided check or savings account# and send to:			
<b>Equity Properties, Inc</b> <b>500 Alakawa St. #214</b> <b>Honolulu, HI 96817</b>			
For internet security reasons, please do not email your completed application which may contain sensitive information. <b>For faster processing, completed <u>signed</u> applications may also be faxed to our office at (808)485-0987.</b>			
You will receive confirmation via telephone or email of start date and amount that will be deducted.			EFFECTIVE MONTH
OPTIONAL EMAIL ADDRESS:			

\*Attach your voided check here.